

FAZAIA MEDICAL COLLEGE - AIR UNIVERSITY, ISLAMABAD PAKISTAN
APPLICATION FOR SCHOLARSHIP/ DISCOUNT IN FEE - MBBS PROGRAM

IMPORTANT INSTRUCTIONS:

1. The grant of scholarship/ discount in fee aims to assist students who do not have resources to meet their educational expenses. It is expected that students demonstrate a genuine need after exploring all other possible avenues of financial help. Applications that do not bear evidence of efforts for raising funds from other sources may not be considered for the award by the committee.
2. The grant of scholarship/ discount in fee at Fazaia Medical College – Air University is awarded after assessment through a predefined, point-based evaluation. This evaluation is based on the applicant's socio-economic profile and past academic record as declared in the application form for free education in MBBS program and the information provided by the applicant / parents during interviews by the FMC – AU Financial Assistance Award Committee (FAAC).
3. The Fazaia Medical College - Air University's Committee will review the application based on the evaluation system to determine the suitability of the candidate for the award of scholarship/ discount in fee for MBBS course. In order to ensure confidentiality and impartiality, the names of the applicants will not be disclosed to the Committee members at the time of the review.
4. Submission of an application for the award of scholarship/ discount in fee does not guarantee an award of free education.
5. The status (academic & financial) of such students availing scholarship/ discount in fee will be reviewed by the Fazaia Medical College - Air University's Financial Assistance Award Committee at the beginning of each academic year.
6. The Fazaia Medical College - Air University has the right to conduct an inquiry to verify information and supporting documents submitted for the grant of scholarship/ discount in fee.
7. If an applicant got support from any other institution or family member after getting financial assistance from FMC - AU then, the assistance awarded will be reduced by the same amount of scholarship/ discount in fee.
8. Any critical information which is not covered in the form but seems necessary for such grant can be enclosed in writing as a separate sheet with evidence (if applicable) and submitted with the application.
9. The scholarship/ discount in fee approved in one year does not guarantee that scholarship/ discount in fee will be offered for subsequent years. The continuation of grant of scholarship/ discount in fee in MBBS is conditional upon academic performance, attendance and discipline during the past academic year.
10. Where an applicant / student is not satisfied with the decision of Financial Assistance Award Committee, an appeal can be made to the Vice Chancellor Air University through Principal Fazaia Medical College for the review of application. The University will only consider the review appeal if it is supported with additional information / documents. The appeal for a review can only be submitted once. The decision of the VC Air University shall be final.
11. All the particulars are to be filled in Block Letters. Use extra sheet for any additional information.

ATAIA MEDICAL COLLEGE - AIR UNIVERSITY BIRJANABAD PAKISTAN
APPLICATION FOR BACHELORSHIP DISCOUNT IN FEE - NESS PROGRAM

DOCUMENTS REQUIRED:

The application must accompany the documents listed below which can verify your family's income, expenses, assets and liabilities. Details are requested to ensure that assistance is extended to the deserving candidate only.

- For Salaried persons latest salary slips (of last three months) or salary certificate issued by employer.
- Income certificate from relevant authority in case of Business / Private Practice / Agriculture land will be accepted.
- In case of business, Income and Expenditure details of previous year.
- Copy of latest Income Tax return and Wealth Tax statements of all earning members (Where applicable).
- Latest Bank statements of previous 12 months of all personal and business accounts maintained by all family members.
- Evidence of educational expenses paid by the family for last six months.
- Evidence of scholarship or assistance received by siblings to complete their education.
- Copy of Electricity, Gas and Telephone / Mobile Bills (for last twelve months)
- Documentary evidence with complete details of all assets / properties owned (house, plot, business, agricultural land/ car(s) etc.).
- Documentary evidence of all investments held. (Saving certificates, fixed deposits, insurance policies, etc.)
- Copy of lease / rental agreement of all properties taken / given on lease / rent.
- Documentary evidence of loan taken with its updated repayment schedule.

APPLICANT'S INFORMATION

Name of Applicant:
(attach Photograph)
CNIC No. (Applicant):.....
Date of Birth:.....
Residential Address:.....
Domicile:.....
Email Address:.....
Mobile Number:

Academic Record:

Matric:.....
F.Sc / A-level:.....
Marks in MDCAT (National):.....
Marks in MDCAT (Federal/NUMS):.....
Name of the Educational Institution last attended:

Total educational charges paid in the last year Rs. _____
Source: _____
(Please mention the percentage of assistance / scholarship if received)

Family Information:

Father /Guardian's Name: _____

Relationship with Applicant _____

Father / Guardian's Occupation (Please tick and fill the appropriate columns)

	Service	Name of Organization		Duration of service	
		Designation			
	Business	Nature of Business		Duration of Business	

	Retired	Date of Retirement	Organization
		Position	Last drawn Gross Salary
	Commutation received at time of Retirement (in case of salaried person)		

Business / Service address of Father / Guardian _____

Tel: _____

Email Address _____ Mobile No. _____

Total members residing with the family:

a. Details of all immediate family members residing with the family (use extra sheet if required)

Name	Age	Relationship with Student	Marital Status	Occupation	Designation / Nature of Business	Institution / Organization
1.						
2.						
3.						
4.						

b. Details of all blood relatives:

Name	Age	Relationship with Student	Marital Status	Occupation	Designation / Nature of Business	Institution / Organization
1.						
2.						
3.						
4.						

Have you or any member of the family been overseas in the last 2 years? Yes No

If yes: Who travelled? _____ Purpose of travel:.....

When? _____ Duration of stay.....

Places visited _____ Amount spent PKR _____

How was the cost financed?

Family resources: _____ Sponsored by employer: _____ Others (please specify) _____
 (If support is from more than one source, specify % from each source)

Residential Accommodation

Status of Residence

Owned Rented

Type of Residential Accommodation

Flat Town house Bungalow Other (please specify) _____

Size of Plot _____ Covered Area _____ No. of Rooms _____ CMV * _____

Year & Cost of Purchase ** _____ Instalments outstanding (if any) ** _____

* CMV = Current Market Value** in case of owned house

Family's Liabilities

Loan Taken

Please provide details of loan taken from financial institutions / family/ friends

Name of Bank / Institution	Purpose	Date of loan availed	Principal Amount PKR	Rate of Interest	Annual Repayment PKR	Outstanding Balance PKR

Family's Assets

Please give details and provide evidences of the following:

House Property (other than residential house)

a. Size of Plot:..... Covered Area:..... Location:.....
CMV *

Agricultural Land

Area (in Acres) Location..... CMV *

Other Assets / Investments

- a. Saving Certificates _____ PKR _____
- b. Prize Bonds _____ PKR _____
- c. Other assets / investments _____ PKR _____

* CMV = Current Market Value

(Please give details of all accounts and submit latest bank statements for all members and in the family of last twelve months) – (use extra sheet if required)

Bank Balances			
Title of Account	Name of Bank	Currency	Balance
Sub Total Bank Balance - Currency (specify)			
Cash in Hand – Currency (specify)			
Total Bank and Cash Balance – Currency (specify)			

Family's Assets (Contd.)

Please give details of the following household items that exist in your house:

	Make and Model	Yes / No	How many	Current Market Value (PKR)
i). Car				
ii). Motorcycle				
iii). Air Conditioner				
iv). Computer / Laptop				

Annual Family Income

Details of Annual Family Income (Please indicate income of all family members):

a. Income from Salary

Annual Take Home Salary

Add:

Others (Please specify)

b. Pension

c. Agricultural Income

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d. Other Income

i). From house property (Rental Income)

ii). From investment

iii). From saving certificates @ _____ %

iv). Any other source (please specify)

Total Other Income

Total Annual Income (a + b + c + d): Rs.....

Annual Family Expenditure

Details of Annual Family Expenditures (Please provide appropriate evidences for expenses incurred)

a. House Hold Expenses

PKR

House Rent

Maintenance of House

Electricity

Gas

Telephone/ Mobile

Total Utilities

Medical Expenses *

Travel within Pakistan

Total House Hold Expenses

b. Educational Expenses and Net scholarship / assistance (if any) (excluding applicant's expenses at FMC-AU)

	Siblings studying in Pakistan		Siblings studying overseas	Total PKR
	School / College PKR	University PKR		
Tuition and other Fees				
Boarding & Lodging				
Private Tuition				
Books, Stationery and other expenses				
Total				

c. Other Expenses PKR

Government Taxes (Property, Sewerage, Water etc.)

Loan Repayment: Other financial Institutions (Please provide evidence) Donations / Zakat etc.

Other Expenses (*please provide details in attachment*)

Total Other Expenses

Grand Total (a+b+c)

Total Income

Less: Total Expenditure

In case of Deficit, please specify how the deficit was managed last year?

Financial Arrangement

Other organizations/institutions approached for financial assistance.

(Banks, father's/mother's/guardian's employer etc. - please provide evidence)

Name of Organization	Amount Applied for	Outcome

Are any of the family members other than father/mother/guardian supporting your educational expenses at FMC - AU?

Yes No

If yes, please specify: amount PKR _____

Relationship _____

Financial arrangements for FMC-AU Fee Payment:

(The award of Free education is in terms of Tuition fee waive off. All other fees/dues have to be paid by the student.)

Tuition Fee

University Fee

Other Fee

Hostel Fee (If applicable)

Total Fee PKR.

Payment from Family resources

Other Sources (scholarship, sponsorship etc.)

Financial assistance (scholarship / discount in fee) requested from FMC-AU (Balance Amount)

Undertaking

1. I understand that submission of this application does not guarantee the award of scholarship / discount in fee, nor does it absolve me of any financial responsibility in relation to study at FMC - AU.

2. The information given in this application is complete and true to the best of my knowledge. I understand that concealing information or providing incorrect information will result in denial of scholarship / discount in fee and may also result in strict disciplinary action, including possible expulsion from FMC - AU.

3. I agree to abide by the decision of the Financial Assistance Award Committee (FAAC) of FMC-AU.

Signature of Applicant:Date:

Signature of Parents/Guardian:..... Date: